



Watertown Public Schools

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Dede Galdston, Ed.D.
Superintendent of Schools

Mary C. DeLai
Assistant Superintendent, Finance & Operations

MEMORANDUM

To: Watertown School Committee
cc: Dr. Dede Galdston, Superintendent
From: Mary C. DeLai
Date: August 1, 2017
Re: WMS Window Project Update

The Watertown Middle School Window Project is progressing on schedule. We are currently just over one month into the construction period and the contractor expects to be 60% complete by the end of this week. This project has not been without its challenges due to unforeseen conditions discovered when window sections were removed. The designer and contractor have been very responsive and have addressed all issues while still remaining on schedule.

All exterior and interior work on the East Elevation (Westminster side) of the building is nearly complete with ceiling replacement, cleaning, and shade installation remaining. All exterior work on the South Elevation (Bemis side) is nearly complete and interior work is about 50% complete. On the West Elevation (Waverly side), demolition and abatement are complete and approximately 50% of the window frames are installed. Glass installation and interior work remain to be completed. Demolition and abatement work on the courtyard windows is in progress and should be complete by the end of the week. Frame and glass installation and interior work will follow. The last part of the project to be addressed are the three stairwell windows. Work on these areas should commence within the next two weeks.

The contractor is working hard to have all of the first and second floor classroom windows completed by August 25th with the basement windows following shortly thereafter. They are still optimistic that all classroom windows will be completed by the start of the school year so that all rooms can be turned back to staff no later than August 30th. It is likely that the stairwell windows will not be completed by the start of school on September 5th. If that is the case, it may be necessary for those windows to remain boarded up while construction is in progress. Please note that any work that remains after September 5th will be done outside of normal school hours.

This week we learned that five original steel frame windows in the “connector” section (circa 1959) of the building were not included in the scope of the original project. These windows are in poor condition and, therefore, we have asked for an estimate to replace these windows. This would, unfortunately, be outside of the scope of the original project so would not be eligible for MSBA reimbursement but we felt it was important to address these windows at this time to prevent leaking and air intrusion and to ensure consistency with the other windows being installed.

With respect to project budget, as of June 30th, a total of \$545,420 of the projected budget of \$2,036,927 has been expended. With anticipated change orders, the total project cost may increase to \$2,436,972, still \$876,319 below the original project budget of \$3,313,291. The anticipated MSBA reimbursement is \$1,061,743, leaving the town share at \$1,375,229, which is \$332,110 below the original projected town share \$1,707,339.

A detailed project update will be provided to the Committee at the August 14th meeting.